



Conversion Specialist

As a leading developer of legal software solutions for the South African and international markets, we are looking for a Conversion Specialist to join our multi-national team.

If you are looking to grow your career and be part of a dynamic and result-driven team who are passionate about what they do, then this could be the perfect role for you.

What you get to do every day:

- Manage, refine and upgrade the standard conversion process, policies and procedures.
- Provide assistance and training to GhostPractice consultants on the conversion process.
- Provide assistance and training to GhostPractice consultants on SQL query writing.
- Check the quality and internal sign-off of conversions from other consultants.
- Spec and write exception reports for clients using customised Transact SQL scripts.
- Extract, analyse, troubleshoot and convert legacy data into GhostPractice.
- Assist with developing data extraction and migration tools.
- Build Excel templates to accompany customized Transact SQL scripts.

Skills and experience you bring to the role:

- In depth knowledge and understanding of business and trust accounting.
- In depth knowledge and understanding of client legacy systems focused on the composition and extraction of data.
- Skilled in data analysis and troubleshooting to be able to analyse, understand and convert a client's legacy data into GhostPractice.
- Skilled in Transact SQL for writing of client reports using customised scripts.
- Intermediate to advanced Microsoft Excel skills for data analysis and converting as well as report template creation.
- Innovative problem solving skills.
- Attention to detail.
- Delivery of high quality work in a timely manner.
- Ability to work quickly and accurately under pressure.
- Willing to work overtime and accommodate different time zones.
- Good administration skills.
- Good communication skills.
- Personal commitment to delivering the project in the agreed timeframe.
- Ability to work in a team.
- Good initiative and confidence to work independently, asking relevant questions when necessary.
- Punctual.
- Skilled in Microsoft Excel Visual Basic Studio.
- Skilled in SQL programming to assist with writing and developing data extraction and migration tools required.

<address>

PO Box 240, Newlands, South Africa, 7725

<telephone>

+27 21 065 0060

<directors>

A J Basson / R Bryan / M Golden
M Karpul / M Todes

<office>

Great Westerford, 240 Main Road,
Rondebosch, Cape Town, 7700

<web>

www.korbicom.com

<Korbicom (Pty) Ltd>

Registration Number: 2000/010900/07



Some benefits of working with us!

All staff participate in our group wide scheme such as medical aid and provident fund.

- We offer medical aid through Discovery Health.
- We have a provident fund with Old Mutual Investment Group.
- We offer a death and disability benefit through Sanlam.

A people friendly work environment including

- Continental breakfast everyday between 7am – 9am.
- Excellent coffee, cool drinks and treats in the office.
- Continuous training and development across all skillsets.

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