

DE KLERK & VAN GEND

Absa Bank Building
132 Adderley Street
Cape Town 8001
PO Box 1857
Cape Town 8000
Docex 33 Cape Town

Incorporating **Bardien & Higgins**

Attorneys

Tel: +27 21 424 9200
Fax: +27 21 423 4590 Conveyancing
Fax: +27 21 423 6628 Litigation

jviljoen@dkvg.co.za
www.dkvg.co.za

Our Ref: JA Viljoen

Your Ref: GhostPractice

Date: 27 May 2009

To Whom It May Concern

Dear Sir / Madam

LETTER OF RECOMMENDATION - GHOSTPRACTICE

This serves to confirm that we have recently implemented the GhostPractice practice management system, a product of Korbitec (Pty) Ltd.

We were introduced to the product more than twelve months ago through a series of presentations (demonstrations) on what the product is about, how the implementation will be done and ultimately what value it would add to running a Legal Practice.

The decision taken to implement the system was followed by thorough project planning by the GhostPractice team, multiple test data conversions and almost a dozen training sessions for our staff at their training facilities at M5 Business Park. Their conversion methodology included a review of our company business systems and individual sessions with all our staff members to identify needs, strengths and weaknesses.

The entire planning phase was done in consultation with our accounting, professional and support staff. We received constant feedback from their team and many valuable recommendations were made on how to improve systems, controls and better utilize resources, many of which we have implemented.

The final data conversion and implementation phase was done smoothly and is testament to their in-depth knowledge and understanding of accounting and business management in a Legal environment. Consultants were dedicated to each of our offices to ensure that the users were operating the system effectively and efficiently.

GhostPractice:

- is user friendly
- integrates well with GhostConvey and other operating systems
- has powerful reports that assist in practice management, providing information not previously accessible to us
- unlocks the potential of recording work in progress (time, disbursements, etc.)
- has an effective document management system resulting in standardization and reducing physical paper trails
- is an excellent bookkeeping system creating a seamless link between trust accounting and business accounting
- has a thorough debtors module for the management of clients, matters and debt recovery debtors

We have already noticed an increase in professional fees for users actively using the GhostPractice system.

Directors: AF Brand B.A. LL.B. (Chairman); DS Duffett B.A. LL.B.; DP Smit B.A. LL.B.; HP Serfontein B. Comm. LL.B.; CA Albertyn B.A. LL.B.; GC van Niekerk B.A. LL.B.; F Bardien B.Juris. LL.B.; MI Higgins B.A. LL.B. Dips: Corp. Law, Sport Man, ADR, AIPSA; BF Rheeder B.A. LL.B.; JW Odendaal B.Juris. LL.B. LL.M.; M Koorts B.A. LL.B.
Associate: S Mouton B.A. LL.B. **Assisted by:** R Essack LL.B.; RD Visser B.Comm. LL.B.; CS Gersbach LL.B.; L Swartz B.A. LL.B.; DJ Higgs LL.B.; LGJ Jose LL.B.; PGJ Koornhof LL.B. LL.M.
Consultants: SE Claassen B.A. LL.B.; DA Müller B.Comm. LL.B. **Financial Manager:** JA Viljoen B.Compt. (Hons) BTEch. (IA)

Also at: Tygervalley Office Park 1, c/o Durban & Old Oak Road, **Tygervalley** Tel: +27 21 914 4020; 2 Oakdale Road, **Claremont** Tel: +27 21 683 3553/4

De Klerk & Van Gend Incorporated - Reg No 1997/016509/21

Established 1921

Korbitec (Pty) Ltd has dedicated substantial resources to this project from planning to implementation and it sets them apart as our preferred software service provider.

We take pride in being associated with Korbitec (Pty) Ltd and their GhostPractice division and we gladly recommend their products, technical expertise and professional service to any Legal Practitioner/s.

We trust that you will find the above in order.

Yours faithfully,
De Klerk & Van Gend

Per: JA Viljoen
Financial Manager

DKVG