

# MAGISTRATES COURT CODES

Gazette Reference	Process Ref Key	Name	Amount	Scale A <= 7,000	Scale B <=50,000	Scale C <=200,000	Scale D >200,000	Scale Exceptions
A - Part I - 08	100	Drawing of documents	R27					
A - Part I - 08	101	Necessary service	R17					
A - Part I - 11	102	Perusing documents	R10					
A - Part I - 11	103	Copying charge	R4					
A - Part I - 11	211	Perusing filing	R10					
A - Part II - 01	104	Letter of Demand (Registered)		R40			R54	Scale A <= R200,000
A - Part II - 02	105	Summons (unopposed)		R135.50	R449.50	R665	R866.50	
A - Part II - 03	106	Judgment (Unopposed)		R135.50	R343.50	R560	R728	
A - Part II - 04	107	Notice ito Rule 12(2)		R64.50			R84	Scale A <= R200,000
A - Part II - 05	108	Notice ito Rule 54(1)		R64.50			R84	Scale A <= R200,000
A - Part II - 06	109	Affidavit or Certificate (Unopposed)	R27					
A - Part II - 08	111	Registered letter to debtor (Unopposed) S57(1) or (3) or S58(2)		R41.50			R55.50	Scale A <= R200,000
A - Part II - 09	112	Consent S57		R108.50			R141	Scale A <= R200,000
A - Part II - 10	113	Consent S58		R108.50			R141	Scale A <= R200,000
A - Part III - 01	114	Taking Instructions (Opposed)		R542	R719.50	R865.50	R1,125	
A - Part III - 02	115	Summons (Opposed)		R272.50	R378	R452.50	R587	
A - Part III - 02A	210	Summons (Opposed) - Particulars of Claim or Declaration		R272.50	R378	R452.50	R587	
A - Part III - 03	116	Appearance (Opposed)		R45.50	R45.50	R56	R72	
A - Part III - 04	117	Notice under rules 12(2) and 21B(2)		R45.50	R45.50	R56	R72	
A - Part III - 05	118	Plea (Opposed)		R272.50	R378	R452.50	R587	
A - Part III - 06	119	Claim in Reconvention (Opposed)		R272.50	R378	R452.50	R587	
A - Part III - 07	120	Reply (Opposed)		R272.50	R378	R452.50	R587	
A - Part III - 08	197	Other documents (Opposed)	R27					
A - Part III - 09	121	Production of documents for inspection (Opposed)		R160.50	R160.50	R202.50	R261	
A - Part III - 10	122	Copy of service (Opposed)		R4	R4	R4	R4	
A - Part III - 11	123	Recording of statements by witnesses		R642	R642	R810	R1,044	
A - Part III - 12	124	Notice of trial or reinstatement		R45.50	R45.50	R56	R72	
A - Part III - 13	125	Preparing for trial if counsel not employed		R900	R1,225	R1,469	R1,910	
A - Part III - 14	126	Attendance and Settlement negotiations		R642	R642	R810	R1,044	
A - Part III - 15a	127	Attending court during trial (counsel not employed)		R642	R642	R810	R1,044	
A - Part III - 15b	128	Attending court during trial (counsel employed)			R258	R316	R404	
A - Part III - 16	129	Attending pre-trial conference		R642	R642	R810	R1,044	
A - Part III - 17	130	Attending court to hear reserved judgment		R132	R132	R158	R206	
A - Part III - 18a	131	Correspondence sent (Opposed)		R25.50	R25.50	R33	R41.50	
A - Part III - 18b	132	Correspondence received (Opposed)		R17.50	R25.50	R33	R41.50	
A - Part III - 19	133	Attendances (Opposed)		R17.50	R25.50	R33	R41.50	
A - Part III - 20	134	Telephone call (Opposed)		R17.50	R25.50	R33	R41.50	
A - Part III - 21	135	Telephone Consultation (Opposed)		R546	R546	R672	R864	
A - Part III - 22	136	Consultation (Opposed)		R642	R642	R810	R1,044	
A - Part III - 23	137	Refresher fee		R560	R793	R951.50	R1,235	
A - Part III - 24	198	Waiting at court		R432	R432	R526	R684	
A - Part III - 25	138	Travelling time (Opposed)		R432	R432	R526	R684	
A - Part III - 26	139	Subsistence and travelling expenses (Opposed)						

Gazette Reference	Process Ref Key	Name	Amount	Scale A ≤ 7,000	Scale B ≤50,000	Scale C ≤200,000	Scale D >200,000	Scale Exceptions
A - Part IV - 01a	140	Instructions to make application		R136	R272.50	R323.50	R421	
A - Part IV - 01b	141	Instructions to make application for liquidation of close corporation, perusal of all documentation and consideration of merits and all necessary consultations		R665	R665	R796.50	R1,035	
A - Part IV - 02	199	Drawing up of all documents, affidavits, applications and notices, orders etc	R27					
A - Part IV - 03a	142	Attending court: unopposed (Counsel employed)		R642	R642	R810	R1,044	
A - Part IV - 03b	143	Attending court: opposed (Counsel employed)			R258	R318	R404	
A - Part IV - 04a	144	Preparing for argument (opposed)		R560	R661	R796.50	R1,035	
A - Part IV - 04b	209	Preparing for trial where proceedings are referred to trial for oral evidence		R560	R661	R796.50	R1,035	
A - Part IV - 05	145	Consultations and Settlement Negotiations when opposed		R642	R642	R810	R1,044	
A - Part IV - 06	200	Bill of Costs						
A - Part IV - 07	201	Attending taxation						
A - Part IV - 08	146	Attending on review of taxation	R642					
A - Part IV - 09	202	Notice of application for review of taxation and service	R27					
A - Part IV - 10	203	Affidavit for taxation	R27					
A - Part IV - 11a	147	Warrant of Execution	R108.50					
A - Part IV - 11b	148	Warrant of Execution - Reissue	R45.50					
A - Part IV - 12	149	Release of immovable property attached	R135.50					
A - Part IV - 13	150	Sale in Execution: immovable property	R344					
A - Part IV - 14a	204	Notice of sale ito rule 41(8) or rule 43(6)/ Conditions of sale ito rule 43(7)	R27					
A - Part IV - 14b	151	Sale in Execution: movable property	R235					
A - Part IV - 15	152	Security for Restitution	R88.50					
A - Part IV - 16	153	Instructions for exception or application (Counsel Employed)		R160.50			R209.50	Scale A ≤ 200,000
A - Part IV - 17	154	Instructions on Trial (Counsel employed)		R206.50			R259	Scale A ≤ 200,000
A - Part IV - 18	205	Drawing brief on exception or application (Counsel employed)	R27					
A - Part IV - 19	206	Drawing brief on trial (Counsel employed)	R27					
A - Part IV - 20	155	Attending consultation with counsel		R268			R336	Scale A ≤ 200,000
A - Part IV - 21	156	Fees to Counsel: With brief to argue exception or application	R793					
A - Part IV - 22	157	Fees to Counsel: With trial brief for the first day not exceeding R1640	R2,248.50					
A - Part IV - 23	158	Fees to Counsel: Travelling allowance	R5.50					
A - Part IV - 24	159	Fees to Counsel: Necessary consultation	R642					
A - Part IV - 25	160	Fees to Counsel: Refresher	R1,351.50					
A - Part IV - 26	161	Fees to Counsel: Drawing up pleadings	R361.50					
A - Part IV - 27	162	Miscellaneous: obtaining certified copy of judgment	R82					
A - Part IV - 28	163	Miscellaneous: obtaining payment in terms of rule 18(4)	R56					
A - Part IV - 29	207	Request for Security in terms of rule 62(1)	R27					
A - Part IV - 30	208	Furnishing Security in terms of rule 62(1)	R27					
B - Part I - a	164	S65a(1) Notice		R226	R343.50	R405		A ≤ 1 000, B < = 2 000, C > 2 000
B - Part I - d	167	Warrant of Arrest	R88.50					
B - Part I - e (i)	168	Emoluments Attachment Order	R180					
B - Part I - e (ii)	169	Reissue (certificates included)	R144					
B - Part I - f	170	Notice ito Rule 38	R88.50					

Gazette Reference	Process Ref Key	Name	Amount	Scale A ≤ 7,000	Scale B ≤ 50,000	Scale C ≤ 200,000	Scale D > 200,000	Scale Exceptions
B - Part I - g	171	Certified extract of Judgment	R88.50					
B - Part I - h	172	Affidavit or certificate by the judgment creditor or his or her Attorney	R64					
B - Part I - i	173	Registered letter to debtor ito S65A(2), S65E(6) or S65J(2)	R41					
B - Part I - j	174	Acknowledgement of Debt	R108					
B - Part I - k	175	Certificate order ito S65	R64					
B - Part I - l	176	Attending postponed proceedings in terms of section 65E(3) of the act or attending proceedings at court pursuant to the arrest of a judgment debtor, director or officer or pursuant to a notice referred to in 65A(8) (b)	R88.50					
B - Part I - m (i)	177	Subpoena: Drawing up a subpoena	R25.50					
B - Part I - m (ii)	178	Subpoena: Necessary attendance	R17					
B - Part I - n (i)	179	Correspondence (S65)	R25.50					
B - Part I - n (ii)	180	Attendances (S65)	R25.50					
B - Part I - n (iii)	181	Telephone call (S65)	R25.50					
B - Part II - ab	182	Application for Garnishee Order in terms of S72		R136		R289		Scale A ≤ 200, Scale C > 200
B - Part II - c	184	Obtaining certified copy of a judgment	R82					
B - Part II - d	185	Application for an order of execution against the garnishee	R82					
B - Part II - e	186	Garnishee Order	R108					
B - Part III - 01	187	Instructions to apply for administration order (S74)		R160.50	R225.50	R360.50		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 02	188	Instructions on application under section 74Q (1) or to oppose such application or the granting of administration order		R127	R127	R127		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 03	189	Application for administration order or review thereof and affidavit (S74)		R225	R225	R225		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 04	190	Copies of application, affidavit and annexure for creditors (S74)		R4	R4	R4		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 05	191	Perusal of application and other documents served (S74)		R9.50	R9.50	R9.50		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 06a	192	Attending court: Postponement or setting aside (S74)		R61	R61	R61		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 06b	193	Attending court: On any other hearing (S74)		R127	R242	R242		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 07	194	Information furnished to creditor (S74)		R17	R17	R17		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 08	195	Furnishing of a copy of the debtor's statement of affairs (S74)		R4	R4	R4		A ≤ 10, B ≤ 20, C > 20 creditors
B - Part III - 09	196	Correspondence and Attendances (S74)		R26	R26	R26		A ≤ 10, B ≤ 20, C > 20 creditors

Magistrate Court rates commence 1 November 2017 as per Gov. Gazette No. 41142

# GhostPractice

## HIGH COURT CODES

Gazette Reference	Process Ref Key	Name	Rate
R70A_01a	5	Taking instructions (Attorney)	R1,170
R70A_01b	6	Taking instructions (Candidate attorney)	R362
R70A_02a	7	Taking instructions i.c.w. appeal (Attorney)	R1,170
R70A_02b	8	Taking instructions i.c.w. appeal (Candidate attorney)	R362
R70A_03	9	Attendance in Court at proceedings ito rule 37 (Attorney)	R1,170
R70A_04	10	Attendance by a candidate attorney to assist in contested proceeding	R362
R70A_05a	11	Conference with advocate (Attorney)	R1,170
R70A_05b	12	Conference with advocate (Candidate attorney)	R362
R70A_06a	13	Other necessary conference (Attorney)	R1,170
R70A_06b	14	Other necessary conference (Candidate attorney)	R362
R70A_07a	15	Inspection in situ (Attorney)	R1,170
A07A_07b	16	Inspection in situ (Candidate attorney)	R362
R70A_08a	17	Attending to disclosure (Attorney)	R1,170
R70A_08b	18	Attending to disclosure (Candidate attorney)	R362
R70A_09a	19	Necessary consultations (Attorney)	R1,170
R70A_09b	20	Necessary consultations (Candidate attorney)	R362
R70A_10	21	Court appearance or other function of advocate (Attorney)	
R70A_11a	23	Travel / waiting (Attorney)	R1,170
R70A_11b	24	Travel / waiting (Candidate attorney)	R362
R70B_01	25	Drawing up of formal documents	R117.50
R70B_02	26	Drawing up other necessary documents	R292
R70B_03	27	Drawing up correspondence	R117.50
R70C_01	28	Attending receipt of material document necessary for conduct of action	R59.50
R70C_02a	29	Sorting, arranging and paginating (Attorney)	R1,170
R70C_02b	30	Sorting, arranging and paginating (Candidate attorney)	R362
R70D_01	31	Copies	R4
R70D_02a	32	Translation (Attorney)	R1,170
R70D_02b	33	Translation (Candidate attorney)	R362
R70D_03a	34	Telephone calls (Attorney)	R1,176
R70D_03b	35	Telephone calls (Candidate attorney)	R360
R70D_04	39	Sending faxes	
R70D_05	40	Testimony expenses	
R70E_01	36	Bill of Costs	
R70E_02	41	Attending taxation	
R70F_01	37	Warrant of execution	R583.50
R70F_02	38	Reissue of warrant of execution	R146

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